Standard Script Format: Sample

Below you will find the standard format for play scripts. Please take time to read through this in its entirety, then re-format your script into this form. While it does not look like a traditional published script, this lay out allows ample room for note taking, for both playwright and actor.

Title of Show in Bold and Italics
by
Your Name

(When you are opening a scene or you need to describe the action that is not apparent in the spoken lines, Stage Directions can and should be used. Stage Directions should be placed two tab stops in from the left hand margin and in italics. Please use only Times New Roman or Courier 12- point font.)

CHARACTER #1
Your Character name should be placed 3 tab stops over from the left hand margin, and be in all caps. You do not need to indent your first line of Dialogue.

(If you have stage directions in-between lines, then they go in-between the CHARACTER'S dialogue. Also when referring to CHARACTERS in the stage directions, their names should appear in all caps.)

CHARACTER #2
Please note that the Character dialogue is not double spaced within the lines, but there is a double space between the Characters.

CHARACTER #1
(Softly)
If you wish to include a note as to how the line of your character is to be delivered, it will go two tab stops over from the left hand margin, under the character's name. These should be limited to one to two words only and should not be italicized.

CHARACTER #2
This is how your script should look after it has gone through the re-formatting process.

CHARACTER #1
Have fun and Happy re-writing!!!

End of Scene

THE END