O' the Neill
eugene o'neill
theater center

2018 ONLINE APPLICATION GUIDELINES

If you previously applied to the National Music Theater Conference, please review all steps listed below as changes have been made to our application process.

The Eugene O'Neill Theater Center supports writers and composers during the creation and development of new music theater projects at the National Music Theater Conference each summer. The authors of selected works are awarded a two-week residency for rehearsals and script-in-hand public readings during June and July of 2018. During their residency, creators hear their work daily with a director, music director, and company of Equity performers; experiment with re-writes and revisions; and discuss their work in-depth with artistic staff, peers, visiting professionals, and audiences. A stipend, room, board, and transportation are provided for each artist selected.

- We support the development of all styles and genres of music theater, including operas and experimental works.
- The project must not have had a professional production, or be scheduled to have a professional production, prior to August 2018. A professional production means that theatrical elements – costumes, lights, sound, puppetry, etc. – were included. Please note that projects that have participated in New York Musical Theatre Festival or other fringe festivals are considered professional productions for the purposes of our development process.
- Both original and adapted works are accepted, providing that the rights to any material not in the public domain have been granted in writing, and a copy is included with the application and materials submitted.

Checklist of Application Materials:
Please use this checklist of required initial application materials as a reference. We recommend that you prepare the listed materials, and have them ready before beginning the application process.

Via an online file sharing site such as Dropbox or Google Drive:
1. At least five musical selections as audio files. Please ensure that each audio file is named with the track number and song title. There is an optional opportunity to share a video recording of up to two of your submitted demo songs. Please see Step Two for additional information.
2. A track list that references the page number in the script where each track begins.
3. A PDF of the first 30 pages of the script (a page or two over this limit is fine for the sake of clarity or to avoid breaking up a scene). Please be sure to include page numbers. Note in the script where each of the demo track begins.

Via our online application form:
1. Name, contact information, and basic personal information for each creative artist.
2. If applicable, name of any director, music director, or other collaborator already attached to the project.
3. A biography or resume for each creative artist (no more than 5000 characters, or approximately one page, in length).
4. A brief statement of objectives describing what the creative team would like to accomplish at the Conference (no more than 5000 characters in length). Please be as specific as possible with your developmental goals, with details on your objectives for all components of the piece (book, lyrics, music, etc).

5. A synopsis of the work (no more than 5000 characters in length).
6. A cast breakdown (no more than 5000 characters in length).
7. A history of the work's development prior to submission (no more than 5000 characters in length).

Via check or PayPal:
1**.** $35.00 USD application fee. This covers the cost of the selection process.

Please do not send more than the listed materials with the initial application.
Additional materials may be requested after receipt of initial application materials.
Please note that NO materials will be returned.

EARLY SUBMISSIONS ARE STRONGLY ENCOURAGED.
ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED.
Applications with initial materials are accepted
from October 23 through November 10 at 11:59pm PT only.

Guide to Inputting Application Materials
Once you have assembled the required materials, you are ready to begin the application process outlined below. Each application consists of three parts, which require preparation prior to starting the application:

STEP 1: Demo & Script Sample
STEP 2: Application Form
STEP 3: Payment

STEP 1: DEMO & SCRIPT SAMPLE
Please prepare a folder on your computer that contains:
- At least five song selections.
- A track list that references the page number in the script where each track begins.
- A PDF of the first 30 pages of the script.
  - A page or two over this limit is fine for the sake of clarity or to avoid breaking up a scene.
  - Please be sure to include page numbers.
  - Note in the script where each of the demo track begins.

Upload that folder to a file sharing site such as Dropbox or Google Drive. The application form (STEP 2) will ask you to provide a link to give the O'Neill access to this folder.

**Please note that you will not be asked to submit a score. The materials we outline in our application are sufficient for our consideration needs.

STEP 2: APPLICATION FORM
(http://theoneill.org/summer-conferences/nmtc/submission-info/apply/)
In the online application form, you will be asked to provide information about the work and creative team. Please read this overview carefully and prepare your materials beforehand as some questions require more involved responses.

Application Form: About the writer(s):
a.   You will be asked to fill in the basic personal information we need to process your application (such as: name, contact info, and mailing address) for each creative artist.
b.   Each artist will be asked about past participation in NMTC or any other O'Neill programs.
c.   If applicable, you will be asked to provide the name of any director, music director, or other collaborator already attached to the project.
d.   Each artist will be asked for a short bio.
e.   You will be asked to supply a brief statement of objectives that describes you/your team's hopes for the future development of the piece, and specifically what you hope to accomplish at the 2017 NMTC.

* Please note that the form accommodates 1-3 creative artists. If your writing team includes more than 3 members, please contact us, and we can facilitate your team's application process.

Application Form: About the work:

a.   You will be asked to supply a brief synopsis.
b.   You will be asked to supply a brief cast breakdown, including ages and genders.
c.   You will be asked whether this work has been submitted previously.
d.   You will be asked to supply a brief history of the work's development.
e.   You will be asked for the link to your demo and script sample via a file sharing site such as Dropbox or Google Drive.
f.   You will be given the option to submit a link to a video recording of up to two of your demo song selections. You may submit either a youtube / online video sharing link OR to submit a hardcopy DVD.

After completing the Application Form, you will see a confirmation message encouraging you to move on to STEP 3.

STEP 3: PAYMENT
This step should take less than five minutes. There is a $35.00 USD application fee for all applications.

a.   You will select your preferred method of paying the $35.00 USD application fee, via either check or PayPal
b.   Please have your credit card information or checkbook ready.
c.   Once you have seen our confirmation message on completion of the application form, please follow the link in the confirmation message to make payment.
d.   You will be directed to pay either via PayPal or by check. PayPal will give you an immediate confirmation. We will confirm receipt of check once deposited. Checks must be made out to: Eugene O'Neill Theater Center with "NMTC: Title of Work" in the memo line.

We will confirm completion of all three steps within one week.

That's it! Those are the three steps needed for a complete application.

You can visit our **Frequently Asked Questions** page for more information about the process and conference

If you have any trouble, feel free to call us at 860.443.5378, ext 227. You can also reach us by email at litoffice@theoneill.org.